eDocs | Digital Evidence Management

FileOnQ™

Electronic media — accessed & managed from anywhere...

Electronic documents — such as digital images, audio/video files, and Word or PDF documents — can be stored, viewed, and managed with ease, providing powerful tools for investigators, DA's offices, and others.

Instantly Access
Images, Docs
Audio, Video and
Much More...

Overview

eDocs™ is an optional module that greatly enhances the capabilities of EvidenceOnQ by allowing agencies to attach electronic documents of any type that are associated with evidence or any other record that the system maintains, such as quartermaster items, personnel records, assets and more. Some examples of electronic documents to be managed by eDocs include **crime scene photos, 911 recordings, taped statements, video files, and PDF documents**. You can also scan physical documents — **court orders, lab reports, signed releases, driver's licenses**—and store the electronic files in eDocs.

Using eDocs reduces paperwork and provides time-savings benefits for investigators and prosecutors, who can now—from the comfort of their desks—easily access required documents. Trial preparation and case management is more efficient for everyone involved.

Features and Benefits

Benefits for Property Room Personnel

Attach documents such as letters to owners, court orders, driver's licenses, property sheets, and dispo authorizations. No longer do you need to make photocopies of documents and maintain the paperwork in valuable storage space. With eDocs, your agency can become as paperless as you want it to be.

Benefits for Investigators

Capture and wirelessly synchronize signatures from lab personnel when delivering evidence to the crime lab; have district attorneys and officers sign for evidence when taking possession of it for court. For each transaction, you maintain a secure chain of custody.

Benefits for District Attorneys

Easily gain access to the case evidence, chain of custody, and associated electronic documents to assist in case management and trial preparation.

Improved Evidence Integrity

Minimize the chain of custody by not having to open evidence bags repeatedly for viewing.

Evidence and Documents Linked

Documents are linked to the associated items of evidence—the ATF trace with the gun, the lab report with the latent print, and the photo with the drug paraphernalia.

Reduced Paper and Streamlined Work Processes

In many situations, physical paperwork can be replaced by simple electronic processes. For example, releasing evidence can be paperless by scanning the owner's ID and the release authorization or court order.

Streamlined Technology

The eDocs module uses a designated, shared folder or SQL database on your network to store electronic documents. When a user clicks a particular document's icon or **View** button, eDocs tells the Windows operating system which application to open for that document. For example, if a user clicks a Microsoft Word document, eDocs uses the native application—Microsoft Word, in this case—to open and view the document.

You can store any document type in eDocs and open the document from the module, as long as your system includes the proper application for the document (such as Adobe Reader for PDF documents or an .avi viewer for video files).